

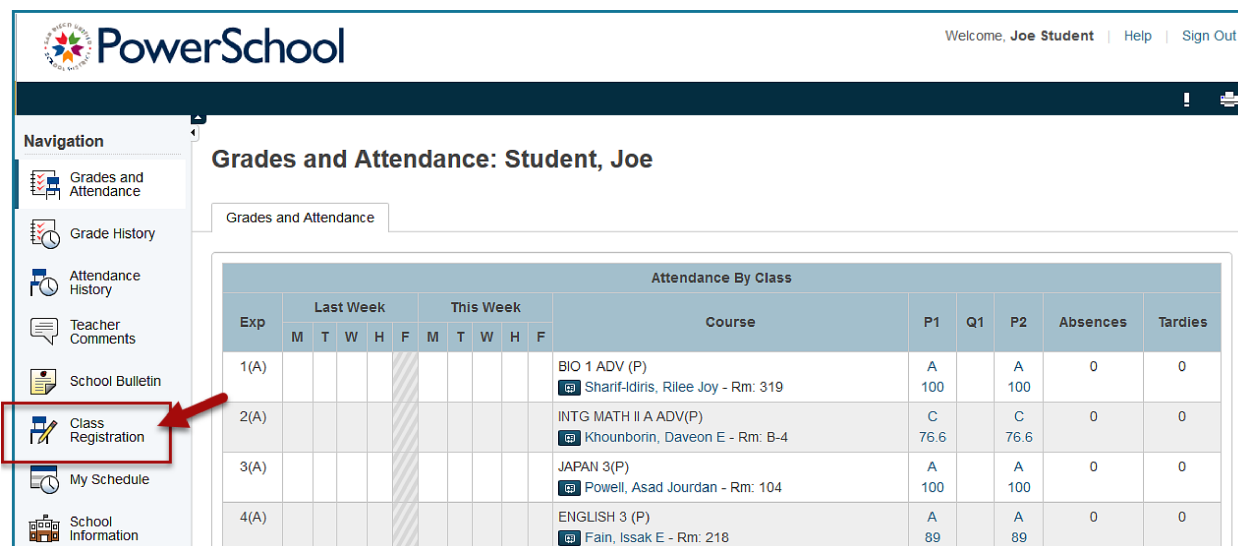
Part 4:

For Students

Accessing the Class Registration Form in the Student/Parent Portal

Once the Student Registration Screens for each grade level have been enabled, students and parents can begin to select their courses in the student/parent portal.

Students begin by logging into the **Student Portal**, and selecting **Class Registration** from the Navigation links on the left.



The screenshot shows the PowerSchool Student Portal interface. The navigation menu on the left includes links for Grades and Attendance, Grade History, Attendance History, Teacher Comments, School Bulletin, **Class Registration** (highlighted with a red box and arrow), My Schedule, and School Information. The main content area displays the 'Grades and Attendance: Student, Joe' page, which includes a table titled 'Attendance By Class' showing attendance data for various courses.

Exp	Last Week					This Week					Course	P1	Q1	P2	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F						
1(A)											BIO 1 ADV (P) Sharif-Idiris, Rilee Joy - Rm: 319	A 100		A 100	0	0
2(A)											INTG MATH II A ADV(P) Khounborin, Daveon E - Rm: B-4	C 76.6		C 76.6	0	0
3(A)											JAPAN 3(P) Powell, Asad Jourdan - Rm: 104	A 100		A 100	0	0
4(A)											ENGLISH 3 (P) Fain, Issak E - Rm: 218	A 89		A 89	0	0

The **Class Registration Form** will display a message to students, with instructions on how to fulfill each course requirement.

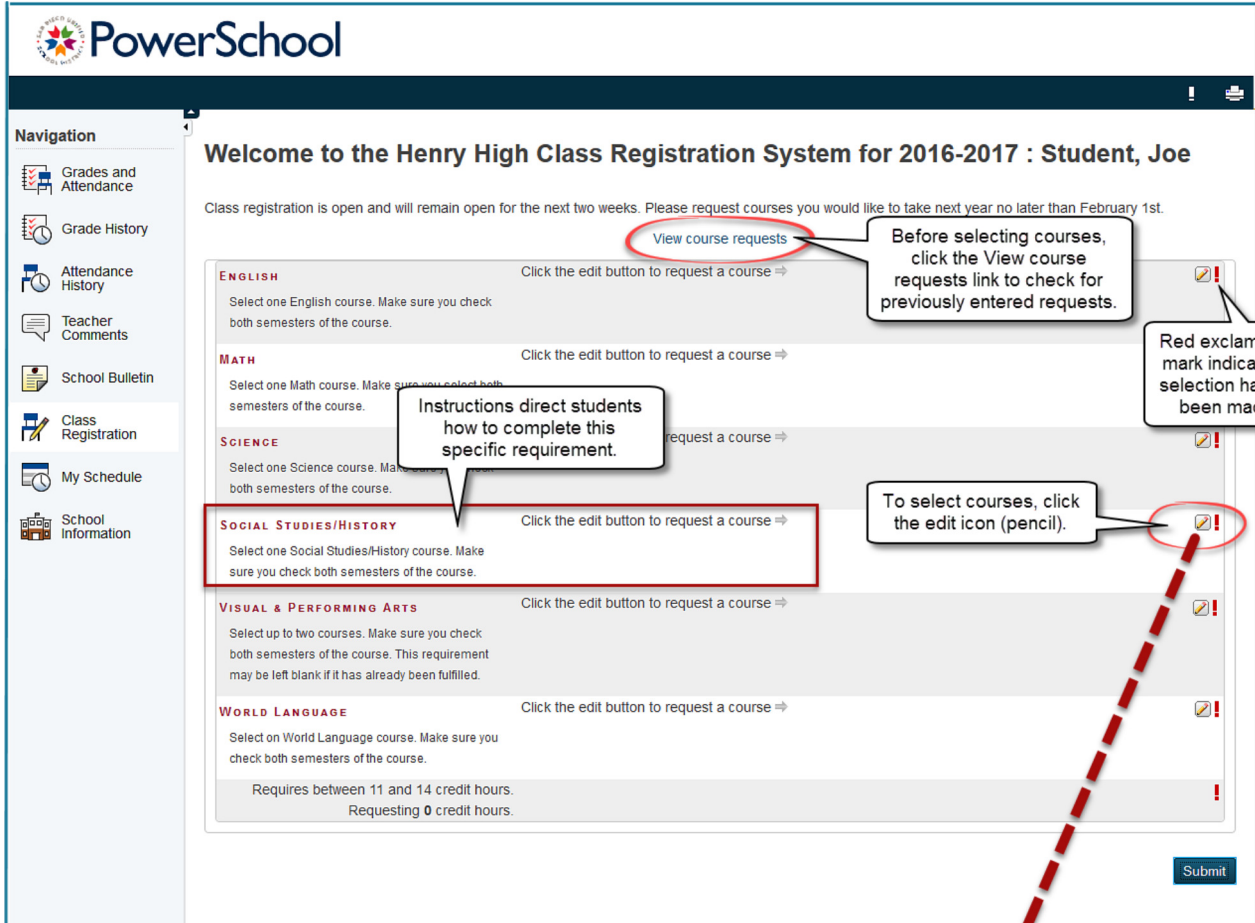
NOTE: Before selecting courses, it is recommended the student click the **View course requests** link to check for previously entered requests or course requests entered by counselors. If course requests are listed, advise students to submit remaining requirements.

Once the student has verified they have no prior requests listed, they may proceed to select their course requirements.

On the **Course Registration Form**, click the **edit icon** for each course requirement.

On the **Course Screen**, students select the appropriate course(s) and click **Okay**.

Class Registration Form



PowerSchool

Welcome to the Henry High Class Registration System for 2016-2017 : Student, Joe

Class registration is open and will remain open for the next two weeks. Please request courses you would like to take next year no later than February 1st.

View course requests (circled in red)

Before selecting courses, click the View course requests link to check for previously entered requests.

Red exclamation mark indicates a selection has not been made.

Instructions direct students how to complete this specific requirement.

To select courses, click the edit icon (pencil).

ENGLISH Click the edit button to request a course ⇒
Select one English course. Make sure you check both semesters of the course.

MATH Click the edit button to request a course ⇒
Select one Math course. Make sure you select both semesters of the course.

SCIENCE Click the edit button to request a course ⇒
Select one Science course. Make sure you check both semesters of the course.

SOCIAL STUDIES/HISTORY Click the edit button to request a course ⇒
Select one Social Studies/History course. Make sure you check both semesters of the course.

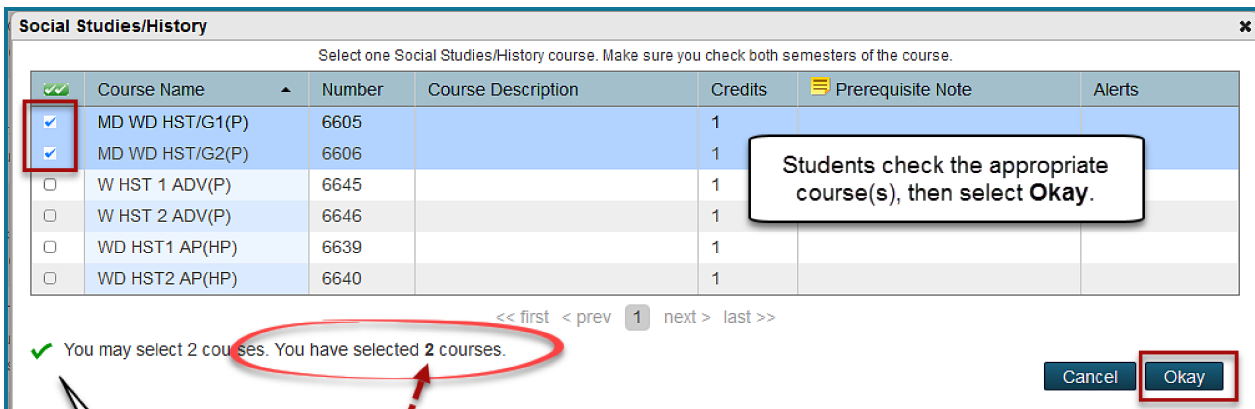
VISUAL & PERFORMING ARTS Click the edit button to request a course ⇒
Select up to two courses. Make sure you check both semesters of the course. This requirement may be left blank if it has already been fulfilled.

WORLD LANGUAGE Click the edit button to request a course ⇒
Select on World Language course. Make sure you check both semesters of the course.

Requires between 11 and 14 credit hours.
Requesting 0 credit hours.

Submit

Course Screen



Social Studies/History

Select one Social Studies/History course. Make sure you check both semesters of the course.

✓	Course Name	Number	Course Description	Credits	Prerequisite Note	Alerts
<input checked="" type="checkbox"/>	MD WD HST/G1(P)	6605		1		
<input checked="" type="checkbox"/>	MD WD HST/G2(P)	6606		1		
<input type="checkbox"/>	W HST 1 ADV(P)	6645		1		
<input type="checkbox"/>	W HST 2 ADV(P)	6646		1		
<input type="checkbox"/>	WD HST1 AP(HP)	6639		1		
<input type="checkbox"/>	WD HST2 AP(HP)	6640		1		

Students check the appropriate course(s), then select **Okay**.

<< first < prev 1 next > last >>

✓ You may select 2 courses. You have selected 2 courses.

Cancel **Okay**

The green arrow and a confirmation indicates the course requirement has been fulfilled.

Once the student has fulfilled all course requirements, they may **Submit** the Form.

IMPORTANT! Students may go back and edit their selections, as long as the window is open.

Welcome to the Henry High Class Registration System for 2016-2017 : Student, Joe

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[View course requests](#)

ENGLISH Select one English course. Make sure you check both semesters of the course.	ENG 3 ADV (P) 1572 - 1 credits	ENG 3 ADV SM(P) 1572S - 1 credits	<div> <p>Green check-marks indicate the course requirements have been fulfilled.</p> <p>IMPORTANT! All course requirements must be fulfilled in order to submit the page.</p> </div>
MATH Select one Math course. Make sure you select both semesters of the course.	INTG MATH II A ADV(P) 4167 - 1 credits	INTG MATH II B ADV(P) 4168 - 1 credits	
SCIENCE Select one Science course. Make sure you check both semesters of the course.	BIO 1 ADV (P) 6121 - 1 credits	BIO 2 ADV (P) 6122 - 1 credits	
SOCIAL STUDIES/HISTORY Select one Social Studies/History course. Make sure you check both semesters of the course.	WD HST1 AP(HP) 6639 - 1 credits	WD HST2 AP(HP) 6640 - 1 credits	
VISUAL & PERFORMING ARTS Select up to two courses. Make sure you check both semesters of the course. This requirement may be left blank if it has already been fulfilled.	ART 1 (P) 0191 - 1 credits	ART 2 (P) 0192 - 1 credits	
WORLD LANGUAGE Select on World Language course. Make sure you check both semesters of the course.	FR 3(P) 2003 - 1 credits	FR 4(P) 2004 - 1 credits	
Requires between 11 and 14 credit hours. Requesting 12 credit hours.			<div>Submit</div>

The student's selections will be displayed in a list format, after submission.

Crs Num	Course	Type	Cr Hrs	Prerequisite Notes
1. 0191	ART 1 (P)	Required	1.00	
2. 0192	ART 2 (P)	Required	1.00	
3. 1572	ENG 3 ADV (P)	Required	1.00	
4. 1573	ENG 4 ADV (P)	Required	1.00	
5. 2003	FR 3(P)	Required	1.00	
6. 2004	FR 4(P)	Required	1.00	
7. 4167	INTG MATH II A ADV(P)	Required	1.00	
8. 4168	INTG MATH II B ADV(P)	Required	1.00	
9. 6121	BIO 1 ADV (P)	Required	1.00	
10. 6122	BIO 2 ADV (P)	Required	1.00	
11. 6639	WD HST1 AP(HP)	Required	1.00	
12. 6640	WD HST2 AP(HP)	Required	1.00	
Total Credit Hours Requested			12.00	